

**Regular Meeting of the
Lewis Center for Educational Research Board of Directors**

**Minutes
April 13, 2020**

1.0 Call to Order

Chairman Kevin Porter called the meeting to order at 4:00 p.m.

2.0 Roll Call

LCER Board Members Pat Caldwell, Torii Gray, Jim Morris, Omari Onyango, Sharon Page, Kevin Porter, David Rib, Jessica Rodriguez and Rick Wolf were present by teleconference pursuant to the provisions of the Governor's Executive Order N-29-20 Dated March 17, 2020.

No LCER Board Members were absent.

Staff members Valli Andreasen, Fausto Barragan, Marcelo Congo, Ryan Dorcey, Teresa Dowd, David Gruber, Lisa Lamb and Stacy Newman were also present by teleconference.

Heather Kinney represented SBCSS by teleconference.

3.0 Public Comments: None

4.0 Special Presentations:

.01 John Phan presented NSLA finance options in light of the drastic impact of the Covid-19 pandemic on the Municipal Bond Market. Norton could seek other means of financing, but the terms are less favorable. We can't predict what will happen so there are no wrong decisions right now as there are too many unknowns. Options to consider include seeking alternative financing at higher costs and continue on schedule, or wait and see with decisions at specific milestones. John went over scenarios based on different views and timing approaches, as well as next steps. A survey was provided to help the Board decide which way to go. A term sheet that will model the costs will be provided soon, which will help guide the decision.

5.0 Consent Agenda

.01 Approve Minutes of March 9, 2020 Regular Meeting

On a motion by Omari Onyango, seconded by Jim Morris, roll call vote 9-0, the LCER Board of Directors approved Consent Agenda item 5.01.

6.0 Action Items

.01 Approve Extended School Closures Due to Covid-19 and Update on Operations During Closure – Lisa updated the Board on operations during the closure and the principals reported that we have connected with students and are tracking student contact and engagement. A no harm grading policy will be sent to families. Students can improve their grade, but grades will not go down from when they left. We are aligning with what other districts are doing. On a motion by Sharon Page, seconded by Jim Morris, roll call vote 9-0, the LCER Board of Directors approved extended school closures due to Covid-19.

.02 Approve BP 9270 - Conflict of Interest Revision – Pat Caldwell asked by AVUSED request us to change our policy when we are following the recommendation of FPPC. They were adamant that we change it to be similar to a local district board and thought it would be more transparent. It became a

sticking point in the approval of AAE's charter renewal so we complied with their request. On a motion by Jim Morris, seconded by Omari Onyango, roll call vote 9-0, the LCER Board of Directors approved BP 9270 – Conflict of Interest Revision.

- .03 Approve LCER Conflict of Interest Code Revision – On a motion by Pat Caldwell, seconded by Sharon Page, roll call vote 9-0, the LCER Board of Directors approved the LCER Conflict of Interest Code Revision. The County Board of Supervisors is our approving agency, so they will need to approve this revision as well.
- .04 On a motion by Omari Onyango, seconded by Torii Gray, roll call vote 9-0, the LCER Board of Directors approved Approve Resolution 2020-03 Conflict of Interest Code Amendment.
- .05 Greg Forest, YM&C attorney, discussed the updates on the lease agreement since the version that was in the packet. The changes all relate to construction financing and include provisions in the event of a default by the tenant. On a motion by Pat Caldwell, seconded by David Rib, roll call vote 9-0, the LCER Board of Directors approved the Ground Lease Agreement by and between 230 South Waterman Avenue, LLC and City and County of San Bernardino with the updates.
- .06 Greg Forest noted that language had been added to the Improvement Agreement asking for a 6 month contingency for financing due to the current financing situation. If we don't finance within the 6 months, the agreement terminates but we would still have to comply with the Settlement Agreement to build the preschool facility. The extension also extends the deadline to build the preschool. On a motion by Jim Morris, seconded by Omari Onyango, roll call vote 9-0, the LCER Board of Directors approved the Improvement Agreement for County Preschool Facility by and between the High Desert "Partnership in Academic Excellence" Foundation, Inc. and the County of San Bernardino with the updates.

7.0 Discussion Items

- .01 Discuss Lewis Center Foundation Update – Jessica Rodriguez reported that the 2020 Annual Gala was postponed to May of 2021. Lisa reported that we were very disappointed and has been talking with Rick Piercy regarding ideas for the honorees, such as filming video to have for historical footage. The Foundation will meet again next month.
- .02 Discuss LCER 2021-22 School Calendar – Lisa Lamb reported that over the years there have been discussions to align AAE and NSLA school calendars, which is very challenging. Two drafts of a combined 2021-22 LCER School Calendar were included in the packet to begin thinking about what a combined calendar would look like. We're trying to bring together when AVUSD and SBCUSD are both off as it affects our ADA. In addition, as we are going to have two high school programs, we can align calendars and bell schedules to allow for collaboration between sites.
- .03 Discuss NSLA Recruitment Efforts and Current Waiting List – Fausto Barragan reported that recruitment efforts have been suspended due to Covid-19. They previously had been attending family events, preschools, businesses, etc. We can continue advertising in publications, mail campaigns, social media, etc. TK and K have a wait list, which is a better position than we have been in the past.
- .04 Discuss Grading Delay for NSLA Construction Project Due to Covid-19 – Lisa Lamb reported that we should have been grading by this point in anticipation of funding, but are delayed. Larry Rieder presented updates on NSLA and Head Start plans, including bid information.
- .05 Discuss Upcoming TSK Architect Contract for AAE Project – Larry Rieder reported that an AAE Task Force approved a floor plan and architectural design, which were shared with the Board. The Goal is to start grading in July, with completion by January 2021.
- .06 Discuss Naming the New AAE Multipurpose Room After Bud Biggs – David Rib brought up naming the new AAE Multipurpose Room after Bud Biggs. Bud's legacy was discussed and affirmed by all. As there is no policy or protocol in place, we would create a policy to put some general parameters in place,

such as qualities to be considered. This is common and we will bring back a sample policy to the next meeting.

8.0 Information Included in Packet:

- .01 LCER Financial Reports
 - Checks Over \$10K
 - Budget Comparisons
 - AAE and NSLA 1st Interim Reports
- .02 Lewis Center Foundation Financial Report
 - February 2020
- .03 LCER Board Attendance Log
- .04 LCER Board Give and Get
- .05 AAE AFJROTC Unit Goals Report

9.0 Board/Staff Comments:

- .01 Ask a question for clarification or make a brief announcement – Fausto Barragan followed up on parent concerns from the last Board meeting. He investigated and did restorative justice and conflict mediation. He also met with the parents again. The investigation has brought the Exec Team closer in figuring out areas of communication in which we were lacking. As school ended abruptly, we will continue to follow up and find the disconnect. AAE and NSLA will be meeting to better align discipline systems.
- .02 Make a brief report on his or her own activities – Lisa Lamb reported that NASA Headquarters would be doing a virtual Earth Day presentation for us.
- .03 Future agenda items

10.0 Adjournment

Chairman Kevin Porter adjourned the meeting at 6:37 p.m.